

CITY OF MILPITAS
Draft **COMMUNITY ADVISORY COMMISSION MEETING MINUTES**
Wednesday, February 5, 2014
Time: 7:00 p.m.
MILPITAS CITY HALL, COMMITTEE CONFERENCE ROOM

- I. **Call to Order –** Vice Chair Batilo called the meeting to order at 7:00 p.m.
and Roll Call Present: Commissioners Andres, Leon, Lind, Maglalang, Manassau, Rosario, Councilmember Gomez

Alternate Commissioners Present: Holland

Absent: Mohsin, Do, Truong

(Chair Beard participated via conference call)
- II. **Seating of Alternates –** Holland
- III. **Pledge of Allegiance –** Vice Chair Batilo led the Pledge of Allegiance
- IV. **Approval of Agenda –** Commissioner Lind moved, and Commissioner Andres seconded, to amend the agenda to add the 2014 CAC Workplan as requested by Chair Beard. Approval of the Agenda as amended was unanimous.
- V. **Approval of Minutes – Minutes of January 8, 2014 –** Commissioner Lind moved, and Commissioner Rosario seconded, approval of the Minutes subject to revisions by Commissioner Lind. The motion carried unanimously with Commissioner Maglalang abstaining.
- VI. **Public Forum –** None
- VII. **Announcements –** None
- VIII. **Liaison Report –** Councilmember Gomez updated the CAC on City Council's review and approval of the Pacific Mall project.
- IX. **Commissioners' Round Table –** Commissioner Maglalang spoke in regards to the City Street Sweeping presentation in January and requested that staff agendize this item for the next CAC meeting. Staff Liaison Reliford reminded the Commissioners that the next meeting is scheduled for the Community Development Block Grant (CDBG) Public Hearing and Commissioner Maglalang requested that the street sweeping item be agendized for the April CAC meeting.
- X. **New Business:**
 - A. **Community Development Block Grant (CDBG) Public Review Process Workshop**

Vice Chair Batilo presented the CDBG review process and asked if any CAC members would like an update or workshop by staff on the process. Staff Liaison Reliford informed the Commissioners that the application deadline is February 7th and after submittal staff will review the applications and the CAC booklets will be available for the Commissioners approximately two weeks after the deadline. Staff Liaison Reliford requested that the CAC Commissioners contact staff in regards to a request for a workshop prior to the March 5 public hearing.

B. Neighborhood Beautification Awards

Vice Chair Batilo informed the Commission of the Neighborhood Beautification Awards process in which the Commission and staff select commercial and home improvement projects for awards. Upon the CAC review, the recommendations are forwarded to the City Council and the winners are announced at a City Council meeting in August. Staff Liaison Reliford requested that the Neighborhood Beautification select subcommittee members to work with staff on the selection process.

The Neighborhood Beautification subcommittee members that will participate in the Neighborhood Beautification selection process include Commissioners Manassau, Rosario and Leon.

C. National Night Out-CAC Participation

Vice Chair Batilo reminded the Commissioners of their participation in the event with the Milpitas Police and Fire departments. The official date notification and fliers will be provided at a future meeting.

D. Annual Neighborhood Spring Clean-Up Event - Friendly Village Mobilehome Park

Staff Liaison Reliford reported to the Commissioners that he had contacted the Community Park Manager for the Friendly Village Mobilehome Park and they have agreed to the annual spring clean-up event sponsored by the CAC. Staff requested that the CAC establish a future date for the event and start working with the sub-committee on the planning process.

The Commissioners deliberated on various dates in May and decided on May 31 and the alternate date of May 17. Commissioner Lind made the motion, seconded by Commissioner Andres, to accept the dates for the annual clean-up event.

E. 2014 CAC Workplan

The Commissioners reviewed the 2014 CAC Workplan and discussed the various items, events and activities throughout the year. The Commissioners agreed to delete the Town Hall meeting from the 2014 workplan and to extend its participation in the "Make a Difference" event. Commissioner Rosario made the motion, seconded by Commissioner Lind, to amend the CAC 2014 workplan.

XI. Unfinished Business:

A. Tree Planting Event - February 15, 2014

Staff Liaison Reliford provided an update on the Tree Planting event scheduled for February 15. He informed the Commissioners that to date there were 140 volunteers that participated in the 90 minute training session. Staff and the Commissioners will continue to work on the logistics and donations and with City staff on planning the event.

Chair Beard discussed a number of items that staff and the commission will be required to follow up on prior to the event. Staff informed the commission of the City Council proclamation to the CAC at the January 21 meeting to the sub-committee members. City Council has expressed its support of the tree planting program.

XII. Adjournment – Prior to adjournment, staff reminded the commission that the next CAC meeting will be the CDBG public hearing. Commissioner Rosario moved, and Commissioner Andres seconded, to adjourn the meeting at 8:35 pm to March 5, 2014. The motion carried unanimously.